

JESSICA E. SCHUMACHER
PROJECT MANAGER

EDUCATION/PROFESSIONAL DEVELOPMENT

University of Kansas, Lawrence, Kansas

- Bachelor of General Studies, Psychology and Applied Behavioral Sciences, May 2005.
- Concentration in Social Psychology and Community Leadership and Development.
- Study abroad in Florence, Italy and Paris, France, Spring 2004.

National Resource Center for the Healing of Racism, Battle Creek, Michigan

- Certificate of Participation, Healing Racism Seminar, July, 2006.

The Fundraising School at Indiana University Center on Philanthropy

- Principles and Techniques of Fundraising, August 2005.
- Preparing Successful Grant Proposals, June 2006.
- Building the Annual Fund, October 2006.

Institute for Cultural Affairs' Technology of Participation (ToP[®]) Courses

- Group Facilitation Methods: Focused Conversation, Consensus Workshop, and Action Planning Workshop, June 2006.
- Participatory Strategic Planning, August 2006.

Other

- Grant Proposal Reviewer for the Institute for Youth Development, August 2006.
- Member of the South West Suburban Philanthropic Network (SWSPN).

PROFESSIONAL EXPERIENCE

Project Manager, CenterPoint Institute, Inc., Mokena, Illinois

- Participated in planning, registration, and implementing national-scale workshops and conferences.
- Managed over \$1 million in honoraria and venture fund grants for W.K. Kellogg Foundation grantees: evaluated proposals, communicated with grantees, disbursed funds, collected organization reports, and synthesized results.
- Worked with organizations to develop strategic fund development plans.
- Drafted concept papers, logic models, proposals, and reports for multiple projects.

Intern, W.K. Kellogg Foundation, Battle Creek, Michigan

- Updated, expanded, and categorized the Philanthropy and Volunteerism (P&V) Program Area organizational capacity building library.

- Participated in planning the P&V 75th Anniversary Seminar Youth Engagement Across Time and Culture: coordinated and participated in multiple planning teams, communicated with seminar presenters, edited the pre-conference issue paper, edited the post-conference proceedings paper, co-facilitated reflection and learning debriefings, and wrote a final reflections report.
- Assisted a W.K. Kellogg Foundation program director make a grant to the University of Arizona: reviewed the grant, followed-up with the potential grantee, and drafted the internal funding request.
- Partnered in developing a publication on the philanthropy of celebrity athletes: interviewed Jackie Joyner-Kersey, Bob Kersey, and Robert Long; drafted the monograph outline.
- Participated in multiple job shadowing experiences: W.K. Kellogg Foundation internal and external meetings and site visit to the Jackie Joyner-Kersey Center and Foundation.

Intern, Kansas Action for Children, Topeka, Kansas

- Developed informational literature for a web-based database called County-City-Community Level Information on Kids [CLIKS] <http://www.aecf.org/cgi-bin/cliiks.cgi>.
- Led training for CLIKS.
- Assisted in the development of a social marketing campaign for oral health.

Intern, Kaw Valley Girl Scout Council, Topeka, Kansas

- Assisted in developing a plan to target untapped potential donors, specifically girls' families.
- Helped with writing and researching numerous grants.
- Updated the funder database RaisersEdge.
- Developed a case statement and program statements to maximize potential donations.

Researcher, University of Kansas, Lawrence, Kansas

- Worked under the supervision of faculty to develop two experiments to research pro-social behavior.
- Conducted experiments.
- Analyzed data.
- Wrote articles reporting the findings.

Intern, Salzburg Seminar, Salzburg, Austria

- Provided logistical support.

AREAS OF EXPERTISE

- Fund Development
- Grants Management
- Strategic Planning
- Group Facilitation
- Research
- Conference and Meeting Planning and Implementation